



**Windom Community Council Monthly Meeting Minutes**  
**Thursday, August 14, 2025**  
**(Hybrid Meeting held via ZOOM videoconferencing & In-Person at 5843 Wentworth)**

**Attending:** Becky McIntosh (T), Michelle Hemingway (P), Dembo Darboe, Jamie Lieser, Chad Fallon, Derek Goodman, Mario Vargas (Executive Director)

**Absent:** George Hall

**Welcome/Call to Order:** Michelle called the meeting to order at 6:10 pm.

**Council Business**

- 2025 WCC 2nd Qtr. Financials Report & CORF Review & Vote
  - Review: CORF stands for Community Organizational Report Form. Our contract is on a reimbursement basis. The current budgeted contract amounts don't reflect money that has not been spent.
  - Motion: To approve the WCC's 2025 2nd Quarter Financials Report & CORF.
    - ☐ Motion: Becky
    - ☐ Second: Chad
    - ☐ All in favor: Unanimous
    - ☐ Motion approved: Michelle
- South Minneapolis (SoMi) at Bachman's on Lyndale Event Discussion:
  - Overall, this was a great event to participate in. WCC has been asked to participate again next year. Recommendations included: more volunteers are needed next year, provide organizational 'swag' to give more visibility to the neighborhood organization, early recruiting neighborhood volunteers and ask SoMi to include WCC's logo on materials and promotions. Backman's mentioned they'd send out an evaluation to which we will respond with recommendations. Wednesday September 17, 2025, will be set for the volunteer recognition event.
- HOME Line VISTA Program Windom Tenant Worker Update & Vote
  - HOME Line - WCC VAD (VISTA Assignment Description) Review: Staff reviewed the VAD and the WCC Board approved in early 2025 to move forward with partnering with HOME Line to secure a renter engagement staff who will be co-managed by HOME Line and WCC. The total cost in terms of salary is \$5000 annually. The HOME Line VISTA worker will support our Neighborhood Engagement Plan work with the city of Minneapolis.
  - Josh Holness Candidacy Review & Vote: WCC is moving forward with interviewing and meeting candidate Josh Holness who this is his second year working for HOME Line AmeriCorps VISTA Program. A motion is needed to move forward with the interviewing process. All Board members are welcome to interview and meet Josh.
    - Motion: To approve Josh Holness as WCC's 2025-2026 VISTA Worker to serve in the capacity of Windom Tenant (renter) Organizer under the direct co-supervision of Jess Zarik (HOME Line) and WCC's Executive Director.
      - ☐ Motion: Derek
      - ☐ Second: Jamie
      - ☐ All in favor: Unanimous
      - ☐ Motion approved: Michelle
- Climate Legacy Grant: Green Cost Share (GCS) Program Report & Promotional Items Review & Vote
  - WCC 2025 2nd Quarter GCS Program Report
    - Motion: To approve WCC's 2025 Climate Legacy Grant 2nd Quarter Report for the GCS Program to the City of Minneapolis' Health Department.
      - ☐ Motion: Chad
      - ☐ Second: Jamie
      - ☐ All in favor: Unanimous
      - ☐ Motion approved: Michelle
  - GCS Outreach Promotional Items. Monie to fund these two activities comes out of our Climate Legacy Fund subcontract with the city that is under our general NRP Phase II contract.
    - Motion: To approve up to \$1000 for post card printing and mailing costs to encourage Windom home (single family) & (2-4 unit) property owners to participate in the city's 2025 Green Cost Share Program.
      - ☐ Motion: Jamie
      - ☐ Second: Dawn



- ☐ All in favor: Unanimous
- ☐ Motion approved: Michelle
- Motion: To approve up to \$1000 for 30 tear-off card posters printing for Windom businesses to encourage Windom home (single family) & (2-4 unit) property owners to participate in the city's 2025 Green Cost Share Program.
  - ☐ Motion: Jamie
  - ☐ Second: Dawn
  - ☐ All in favor: Unanimous
  - ☐ Motion approved: Michelle
- WCC 2025 Fall Board Retreat Update (Phase I Planning)
  - Date: Sat. October 4th [9 am – 4 pm]
  - Location: Hyland Lake Nature Reserve (Bloomington): Lakeview Room: Recommendations to use a Board member's offices for a retreat location. Board members Derek, Dawn and Jamie have offered their office space.
  - Motion: To approve up to \$1000 for WCC's 2025 Fall Annual Board Retreat expenses to include facility rental, food and other expenses associated with the meeting.
    - ☐ Motion: Jamie
    - ☐ Second: Becky
    - ☐ All in favor: Unanimous
    - ☐ Motion approved: Michelle
- Windom Safety Walking Group Discussion
  - The group had downsized considerably in terms of members (walkers) and waking events as many walking days have been cancelled in the last year. It could be worth it for the Environment Committee to take over the litter and recycling part of the event. The Board recommends staff and walking leaders to try other ways to keep (varying dates) the program, which is an independent program run by Aileen Johnson, afloat.

#### **Committee Reports**

- Finance – None
- Environment & Land Use –Kingfield Event Review: Green Cost Share (GCS) Program Outreach Update – The Kingfield Farmer Market was a great success. We visited with over 150 attendees, promoting the GCS Program.
- Community Development – Windom Small Business Mini-Expo Update. Board Member Dawn is working with community member Phoebe on developing a plan and program for the Mini-Expo. More to be shared at the upcoming Working Board Meeting.
- Safety & Health - NNO Wentworth Event Update – WCC will organize a NNO event at the Windom Gables Townhome apartment community.
- Outreach & Community Engagement
  - Motion: To approve up to \$1000 for post card printing and mailing costs to encourage Windom renters to complete renter survey and engage in fall tenant (renter) engagement activities.
    - ☐ Motion: Jamie
    - ☐ Second: Becky
    - ☐ All in favor: Unanimous
    - ☐ Motion approved: Michelle
- Fundraising – None

#### **Approve WCC Meeting Minutes**

- Motion: Move to approve June 2025 Meeting Minutes:
  - Motion: Becky
  - Second: Jamie
  - All in favor: Unanimous
  - Motion approved: Becky

Meeting adjourned at 7:35 pm