

**Windom Board Minutes
July Board Meeting
Thursday, 11 July 2019**

Attending Board Members: Jacky Junek (P), Brian O'Shea, Pat Soulak, Patrick Barrett and Steve Rawlins (S)

Also attending were several Garfield neighbors interested in the Motels development and Karlee Weinmann, Policy Aide for Council Member Jeremy Schroeder.

There was not yet quorum at 7pm and thus the meeting could not convene at that time, and so Karlee started with her report from the City Council:

Neighborhoods 2020 Update

NCR is reviewing proposals from consultants who will be conducting the remainder of the Neighborhoods 2020 process. There will be further community engagement after the consultant is hired, which is anticipated to occur within the next month.

Motels

Metro Inn: No official applications have been filed with the city as securing financing has taken longer than expected for the developer (Northbay). The license to operate the hotel was not revoked because the city attorney will not seek revocation while a potential sale is pending (so as to not interfere with the sale process).

Aqua City: Developer submitted an application to the city to operate as a boutique hotel with a coffee or ice cream shop that will be open to the public. The application had an additional 16 rooms that are proposed to be added to the second floor. The developers will meet with the Windom residents prior to the public hearing with the Planning Commission on August 5 at 4pm.

By this time, there were 5 board members present, making quorum, so the official meeting could convene.

Meeting (called to order at 7:37pm):

- 1) June Minutes accepted into the record
- 2) Committee Formation. Jacky proposed the following 3 committees: Environment and Land Use, Outreach & Engagement and Fund Raising & Events. Her motion was seconded and there was general discussion and agreement, but Patrick Barrett identified the need for a Crime & Safety and Outreach and Engagement committee. Traffic concerns would be considered part of Crime & Safety. The group agreed and so the fourth committee was added. The motion to create these 4 committees passed.
- 3) Jacky explained that each board member must serve on at least one committee and the following
 1. Environmental and Land Use (Brian, Veronica, Pat)
 2. Safety - including traffic (Patrick)
 3. Outreach and Engagement (Steve, Veronica, Jacky)
 4. Fundraising and Events (Pat, Jacky)
- 4) Jacky asked that each committee meet before our September board meeting. By September, if not sooner, each committee should have settled upon:
 - a. Name
 - b. Mission Statement
 - c. Objectives
 - d. Chair
- 5) Jacky encouraged use to use inclusive language and also to submit our responses to her query assignment:

In one or two paragraphs, define what the Windom Community Council is and what you want the Council to be/provide to our community.

Please get your response into Jacky before Monday 15th July.

- 6) Steve discussed obtaining a “Business Suite” so that we can project a more professional look in official correspondence, such as our recent need for letterhead, as requirement by Wells Fargo for our recent account configuration changes with them. Suite to include:
 - a. Business Cards, with logo, Windom address (P.O) and Phone Number, but blank spot for name. Braille stickers can be affixed later, as a separate project.
 - b. Standard letter with Windom logo etc. on the header
 - c. Business envelopes, but as this is a low priority. The general consensus is that we can use sticker-labels on business envelopes and that we would not pay extra just for a Envelope layout

Since the expected cost is in the \$20-50 range, we decided to pursue (no need for a vote). Steve agreed to follow through.

- 7) Next meeting is Monday 15 at 6:15pm, at Mount Olivet. This is our Working Meeting (so get your homework in before then!)
- 8) Meeting adjourned by 8:00pm